



# City Council Committee Report

**Date:** 1 September 2010  
**To:** Mayor & Council  
**Fr:** Warren F. Brinkman, Emergency Service Manager  
**Re:** Emergency Service Facility Budget-Fit and Finish

**Recommendation:**

**That** Council hereby approves an amendment to the 2010 capital plan to increase the total estimated cost of the Emergency Service Facility to include Fit and Finish; and

**That** Council approve the Fit and Finish budget as identified in the Fire Station Reserve in the amount of \$138,000.00 plus net impact of applicable taxes; and

**That** Council approve an additional allocation to the Fit and Finish budget as identified in the Fire Station Reserve in the amount of \$50,000.00 plus net impact of applicable taxes; and further

**That** in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Capital Plan by by-law at its September 8<sup>th</sup> meeting.

**Background:** Council at its regular meeting on 21 September 2009 authorized the construction of a new Emergency Services Facility in the amount of \$5,975,000, plus applicable contract administration fees, less any applicable funding and/or proceeds of disposition from the current Station 1 facility, with the balance of construction costs to be financed through a long term debt issuance and total contract administration fees to be funded through an offsetting appropriation from the Kenora Fire Station Reserve. Council authorized the construction of the Emergency Service Facility with the proviso that any other incremental costs required a funding source and Council's approval. The Fit and Finish budget is to include items such as furniture, window blinds, office signage, lockers, turnout gear storage racks and the like.

Council at its meeting on the 12<sup>th</sup> of July 2010 approved an amount of \$138,000.00 for Fit and Finish.

To date approximately \$23,000.00 has been expensed to this budget.

Two Fit and Finish proposals have been received. One proposal was dismissed because it failed to address the new Emergency Services Fit and Finish requirements. The other proposal fell within the original Fit and Finish Budget parameters of \$138,000.00. With two items already expenses to this account, there is a shortfall of \$23,000.00.

Additional fit and finish items required are window coverings and a communication interface, with an estimated cost of \$27,000.00 required to address these two items.

**Budget:** Fire Station Reserve-Contingency Allocation

**Communication Plan/Notice By-law Requirements:** City portal/media